



**MALEK FAHD
ISLAMIC SCHOOL**

Student Scholarships and Bursaries Policy

**Version: V10.0
12 December 2025**

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Policy Custodians

- Deputy Principal Teaching & Learning
- Business Manager

Version control

Version No	Date	Details	Approved by
V2.0	18 May 2016	Update	M. Silva & S. Ali
V2.1	21 May 2016	Review and formatting – Allan Gibson (External Consultant)	
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V7.0	November 2021	Review	B. Rixon
V8.0	16 May 2022	Revised	Principal (Dr Z. Matthews)

V9.0	15 September 2025	Revised by DPTL (Tulin Bragg)	Principal (Dr Z. Matthews)
V10.0	12 December 2025	Revised by DPTL (Tulin Bragg)	Principal (Dr Z. Matthews)

Policy Review

This policy will be reviewed every three years if not earlier to take account of any changed technology, legislation, expectations or practices.

The next review date is December 2028.

Introduction

Malek Fahd Islamic School (MFIS) affirms the transformative power of education as a means of nurturing the whole child—spiritually, intellectually, and morally. In line with Islamic principles, the School recognises the importance of supporting academic effort, promoting social justice, and ensuring equitable access to learning opportunities.

Acts of generosity, supporting those in need, and honouring sincere effort are deeply rooted in our faith. Guided by these values, MFIS is committed to providing financial assistance to students whose family circumstances may otherwise prevent them from enrolling or continuing their education at the School.

Furthermore, to enrich the lives of all students and strengthen the School community, MFIS values the presence of students who demonstrate excellence in academics, service, co-curricular involvement, and religious development. Their contributions inspire others and uphold the School's mission of holistic growth.

The School offers a range of scholarships and bursaries with the hope that recipients are motivated to strive for excellence in character, spiritual depth, and intellectual achievement—embodying the values of sincerity, humility, and service to others.

Information about available scholarships and bursaries, along with the application process, is accessible via the School website and communicated through newsletters to current and prospective families.

Scholarships

Malek Fahd Islamic School (MFIS) is committed to nurturing excellence in character, intellect, and faith. In line with Islamic values of equity, generosity, and the pursuit of knowledge, the School offers a range of scholarships and bursaries to support students in their educational journey.

Open Scholarships (New Enrolments)

Open Scholarships are available to new students enrolling in Years 6 to 11. These scholarships recognise students with exceptional academic potential who are likely to benefit significantly from the MFIS learning environment and contribute positively to the School community.

- Awarded upon enrolment and maintained for the duration of enrolment, provided that all the general conditions of the scholarship continue to be met.
- Granted annually in Term 3/4 after enrolment applications have been assessed.
- Assessment includes an entry test and interviews with the Head of Campus and Deputy Principal Teaching & Learning.
- Up to ten full scholarships may be awarded each year.

Academic Scholarships (Current Students)

Academic Scholarships are awarded to students entering Years 6 to 12 in recognition of exceptional academic achievement. Recipients are determined automatically at the end of the school year, and scholarships are applied to tuition fees for the following academic year.

Scholarship Categories:

- **Dux Scholarship** – A full scholarship awarded to the highest-ranked student in the grade at each campus (Grade Dux).
- **Second Place Scholarship** – A half scholarship awarded to the student ranked second in the grade at each campus.
- **Third Place Scholarship** – A quarter scholarship awarded to the student ranked third in the grade at each campus.

Students who meet the criteria may receive academic scholarships multiple times throughout their enrolment.

All-Rounder Scholarships

These scholarships recognise students who demonstrate excellence across academics, school sport, community service, co-curricular activities, and religious development.

- Up to two full scholarships awarded annually to students entering Years 6 to 12.
- Each student may receive only one All-Rounder Scholarship during their time at MFIS.
- Applications must be submitted in writing by the end of Term 3.
- A Scholarship Committee reviews applications and makes recommendations to the Principal.

Qur'an Scholarships

Qur'an Scholarships honour students who excel in Qur'anic recitation, memorisation, and understanding.

- Awarded annually to the top-ranked student in Qur'anic Studies across all campuses.
- Six half scholarships awarded to students in nominated year groups.

Arabic Scholarships

Arabic Scholarships recognise students who demonstrate mastery of the Arabic language.

- Awarded annually to the top-ranked student in Arabic across all campuses, provided the student continues Arabic studies the following year.
- Six half scholarships awarded to students in nominated year groups.

Bursaries (Needs-Based Assistance)

Bursaries provide financial support to currently enrolled students whose family circumstances may affect their ability to continue at MFIS.

- Means-tested and granted at the discretion of the Principal, with input from the Business Manager (BM).
- May include partial or full fee relief.
- All bursary applications and related discussions are treated with strict confidentiality.

General Conditions

- Recipients must uphold high standards of behaviour, attendance, and engagement.
- Participation in school functions and support of staff at events is expected; non-compliance may result in withdrawal of the award.
- Scholarships and bursaries cover tuition fees only. Families remain responsible for other expenses (e.g., uniforms, textbooks, devices, sports equipment).
- All awards and arrangements are confidential unless formally announced by the School.

Application and Approval Procedures

- Scholarships: Overseen by the Deputy Principal Teaching & Learning. Letters of award are issued following Principal approval.
- Bursaries: Managed by the Business Manager for approval by the Principal.

Bursary Application Process

1. Parents email the Business Manager to request assistance.
2. Parents are asked to submit the required documentation to support the application.
3. An interview is held with the Business Manager.
4. A recommendation is made to the Principal (or delegate) for approval.
5. All discussions are handled with the utmost confidentiality.

Total Number of Scholarships

Scholarship Type	Full Scholarship (4 terms of tuition fees)	Half Scholarship (2 terms of tuition fees)	Quarter Scholarship (1 term of tuition fees)
Open	Up to 10	-	-
Academic	21	21	21
All Rounder	Up to 2	-	-
Quran	-	6	-
Arabic	-	6	-
<i>Total</i>	<i>33</i>	<i>33</i>	<i>21</i>