



**MALEK FAHD  
ISLAMIC SCHOOL**

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**Secondary Wellbeing Coordinator  
Hoxton Park Campus**

**This position is specifically responsible for the wellbeing of female students.  
Full-time leadership position with a reduced teaching load-commencing 2025.**

**About the School:**

Malek Fahd Islamic School Ltd (MFIS) is a growing Kindergarten to Year 12 Muslim School with more than 3000 students across three locations with four campuses.

**Our Vision:**

The leading school for Islamic education in Australia.

**Our Mission:**

Empower every learner to achieve their full potential through an Islamic education.

As members of the MFIS community, staff will foster an environment that nurtures God-consciousness (taqwa). We embody the Islamic values of honour, humility, self-respect and dignity. At MFIS, we align with the religious consensus (ijma') that is established in the Quran, the teachings of the Prophet Muhammad (peace be upon him) and Sunni scholarly tradition spanning fourteen centuries.

**View our Statement of Faith here: <https://www.mfis.nsw.edu.au/our-school/careers>**

**Relevant Strategic Goals**

- Embed the MFIS vision and educational philosophy across the School, achieving successful outcomes for all learners.
- Effectively engage in the leadership task of systematically coaching enhanced self-efficacy of team members.
- Build the capacity of educators to model the ideals and values of the Islamic tradition, through reflective and reflexive teaching practices.
- Build the capacity of every educator through collaborative professionalism and relevant, contemporary professional learning.
- Ensure that every learner is valued and supported to grow holistically reaching their full potential, through differentiated learning programs.

**To view the School's strategic plan please visit the link below:**

<https://www.mfis.nsw.edu.au/strategic-plan>

**About the Role:**

The Wellbeing Coordinator is responsible for overseeing the wellbeing of female students from 7-12. The Wellbeing Coordinator will encourage the development of a strong and resilient community by taking responsibility for wellbeing activities and programs. The Wellbeing Coordinator has a key role in the embedding of the School's wellbeing policies by supporting student academic wellbeing for learning. They will set the direction for student wellbeing ensuring every student's opportunity for growth is maximised.

**Selection Criteria**

- Demonstrates and displays an understanding of the Islamic ethos of the school, supporting the school's philosophy, values, beliefs, and mission whilst contributing to a caring and supportive environment for all students, parents, and staff.



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- Ability to teach and model to the school community the religious beliefs of the school.
- Ability to embed the MFIS vision and educational philosophy effectively, resulting in successful outcomes for all learners.
- Commitment to ongoing professional development and a willingness to engage in continuous learning to embed the Islamic worldview and pedagogy.
- Approval to teach in NSW with an emphasis on high-quality teaching and learning practices.
- Ability to differentiate teaching that enhances student outcomes.
- Strong written and oral communication and interpersonal skills.
- Demonstrated ability to develop and implement wellbeing programs and initiatives that promote mental health and emotional wellbeing.
- Understanding of wellbeing practices and the ability to implement school policies and procedures.
- Strong problem-solving skills and the ability to handle sensitive and complex issues with discretion and professionalism.
- A proactive and innovative approach to wellbeing initiatives.
- Relevant experience in a similar role is preferred.

### **Benefits of Working at MFIS**

MFIS is an employer that promotes staff excellence and offers a range of additional benefits, including:

- A competitive salary
- Access to salary packaging options to maximise employee benefits and salary
- Access to onsite parking
- Access to Employee assistance program
- Wellbeing programs and initiatives
- Opportunities for professional development and growth
- Supportive and collaborative team environment
- Fantastic opportunity to gain experience in a highly regarded Independent School

### **The Application Process**

When preparing your application for our consideration, please include:

- A covering letter addressed to the Principal
- Your Curriculum Vitae (CV) including NESA Teacher accreditation information with telephone contact details of three supporting referees
- Current WWCC and expiry date
- Qualifications

Applications close at 9.00am on Friday 8<sup>th</sup> of November 2024 and should be addressed to:

Dr Zachariah Matthews  
Principal  
Malek Fahd Islamic School  
T: [\(02\) 8732 7800](tel:0287327800)  
E: [HR@mfis.nsw.edu.au](mailto:HR@mfis.nsw.edu.au)

*MFIS is committed to the safety, protection and wellbeing of all our students. All prospective staff are required to be suitable and committed to protecting students from abuse or harm in the school environment. Staff are expected to satisfy child protection screening and adhere to the School's Child Protection Policy and Code of Conduct.*